



Project Reporting

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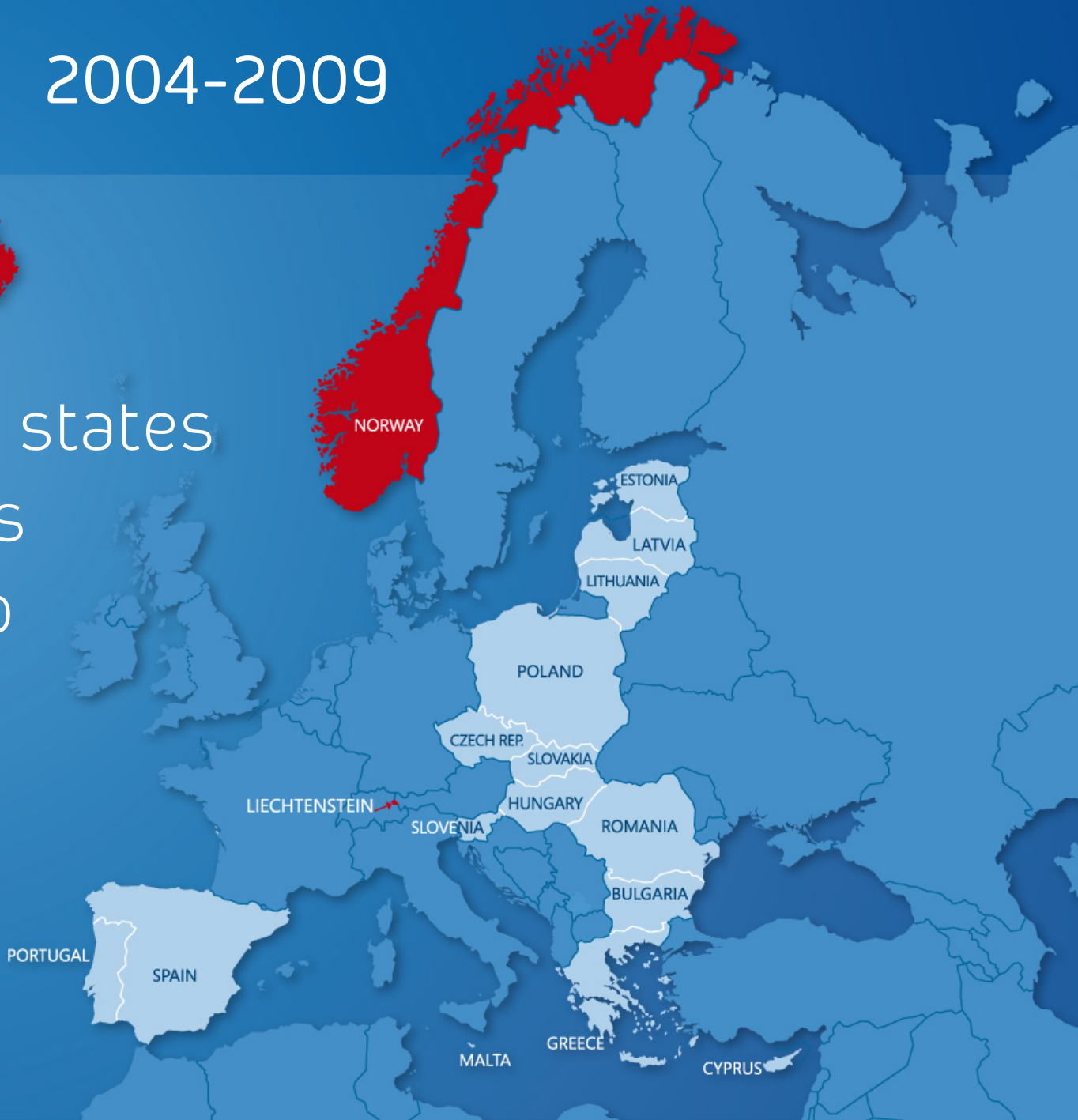
Bucharest, 30 September 2009



2004-2009



15 beneficiary states
3 donor states
1.3 billion euro
1250 grants





EEA and Norway Grants

New partnerships
for cohesion
in Europe

Three components

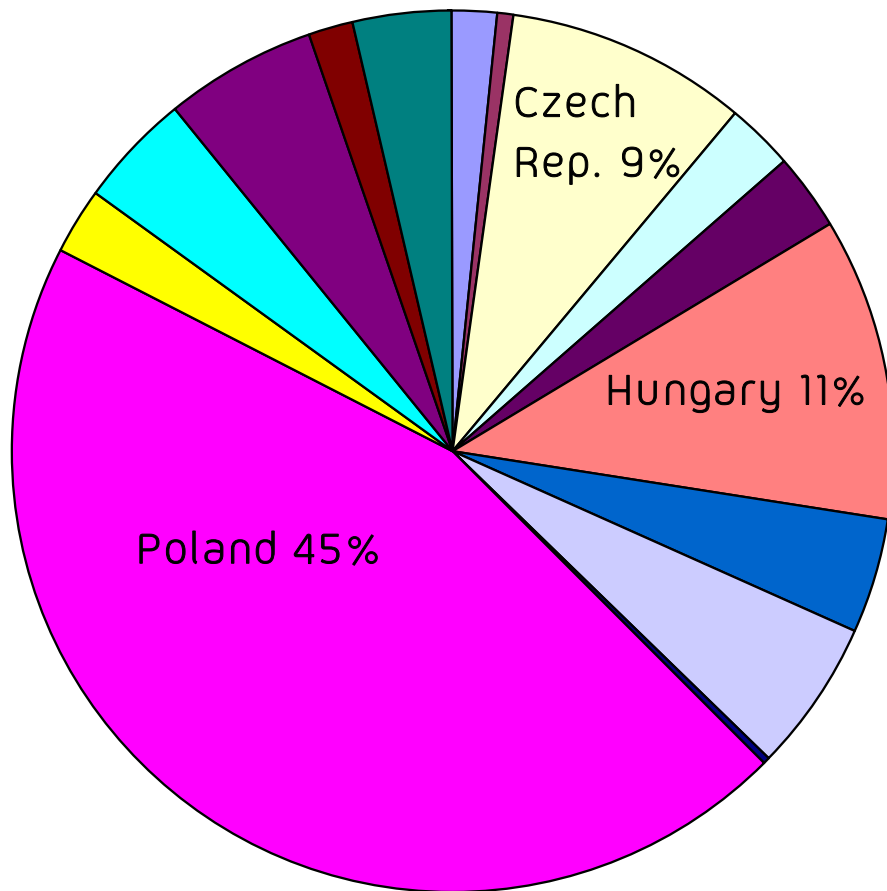
EEA Grants EUR 672 million

Norway Grants EUR 567 million

The Norwegian Cooperation
Programmes with Bulgaria
and Romania EUR 68 million*

*administered separately by Innovation Norway

Norway represents 97% of the total EUR 1.3 billion contribution



- Bulgaria: €22 million
- Cyprus: €5 million
- Czech Republic: €11 million
- Estonia: €33 million
- Greece: €34 million
- Hungary: €135 million
- Latvia: €54 million
- Lithuania: €67 million
- Malta: €3.5 million
- Poland: €559 million
- Portugal: €31 million
- Romania: €51 million
- Slovakia: 70 million
- Slovenia: €19 million
- Spain: €46 million



Status in Romania

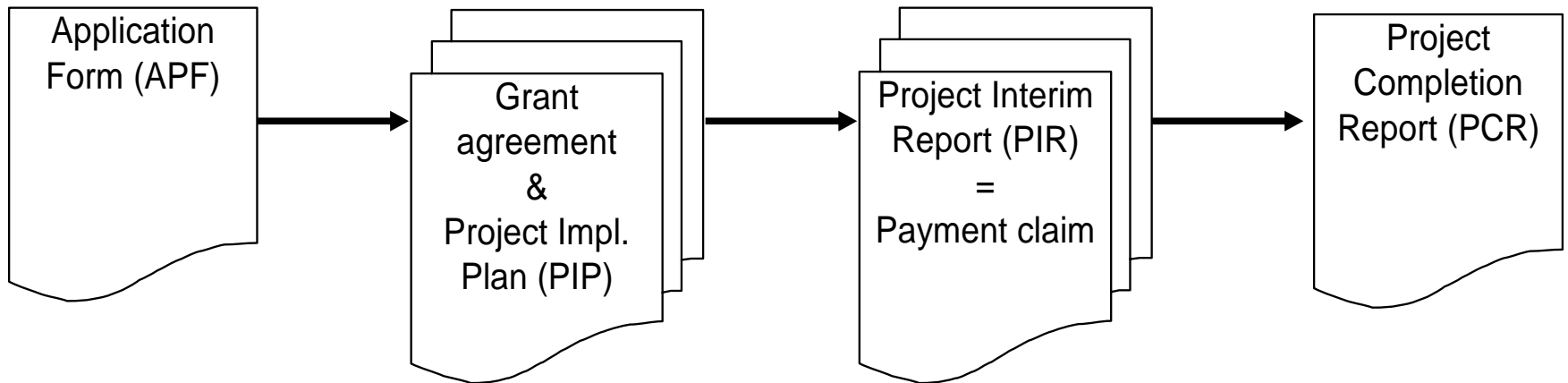
New partnerships
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- 47.5 million € committed to projects and funds
- 40 individual projects + NGO fund, Scholarship fund, Technical Assistance
- All individual projects committed in April 2009
- Planned completion of most projects at the end of the eligibility period (April 2011)
- Largest share of support in health and childcare, followed by protection of environment and conservation of European cultural heritage
- Disbursements to date only to NGO fund in the amount of 1.2 million €



Reporting structure

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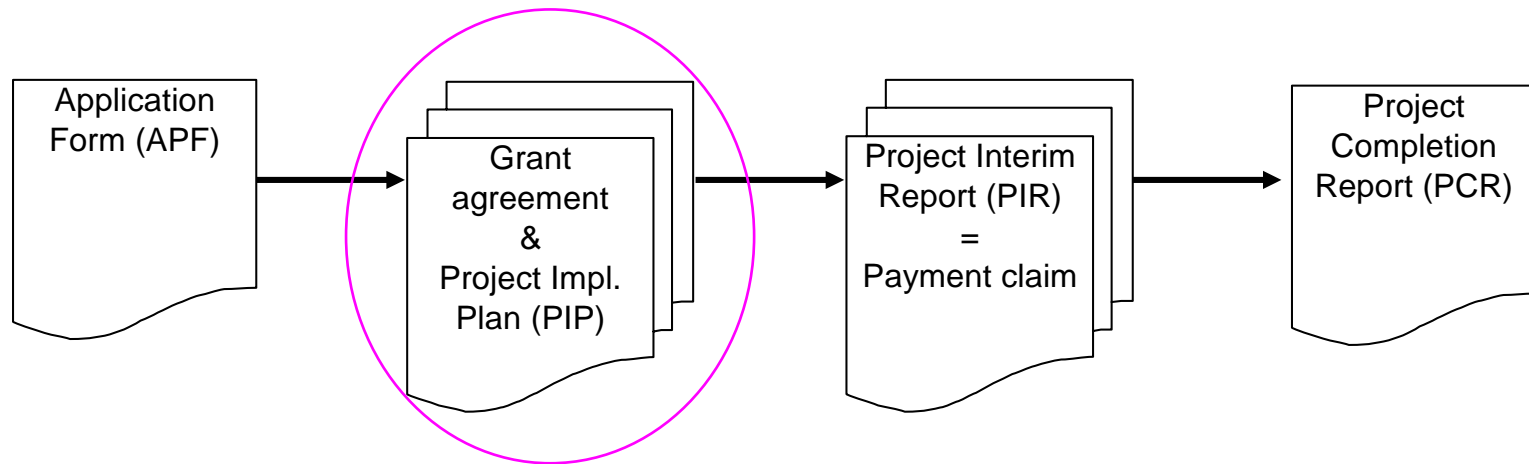




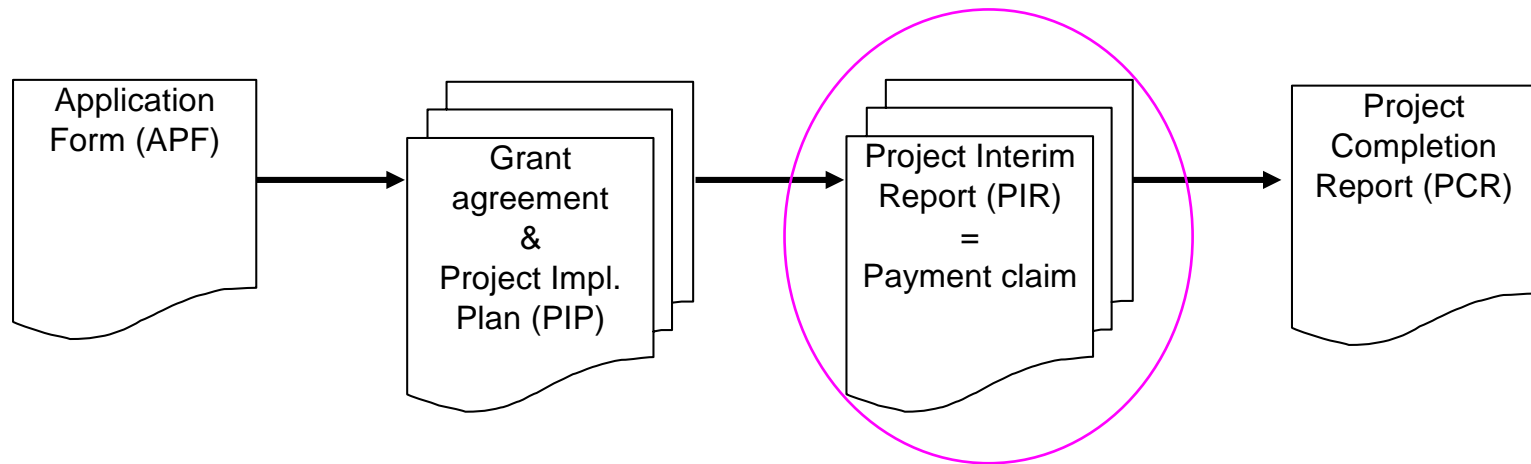
Reporting structure

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- Reporting structure in conformity to the legal framework (Protocol 38A, Rules and Procedures, guidelines)
- Reporting templates to be used for any type of project assistance (individual projects, funds)
- Reporting templates are standard Excel workbooks designed by the FMO
- The electronic format of the PIP, PIR and PCR is prepopulated by the FMO based on data available
- The Promoter will receive the PIP, PIR and PCR from the FMO through the Focal Point by e-mail
- The reporting templates will be filled out by the Promoter and returned to the FMO through the Focal Point and Paying Authority
- Both electronic format and signed hard copy of the PIR and PCR must be forwarded to the FMO, the Focal Point must ensure that hard copy and electronic format are identical

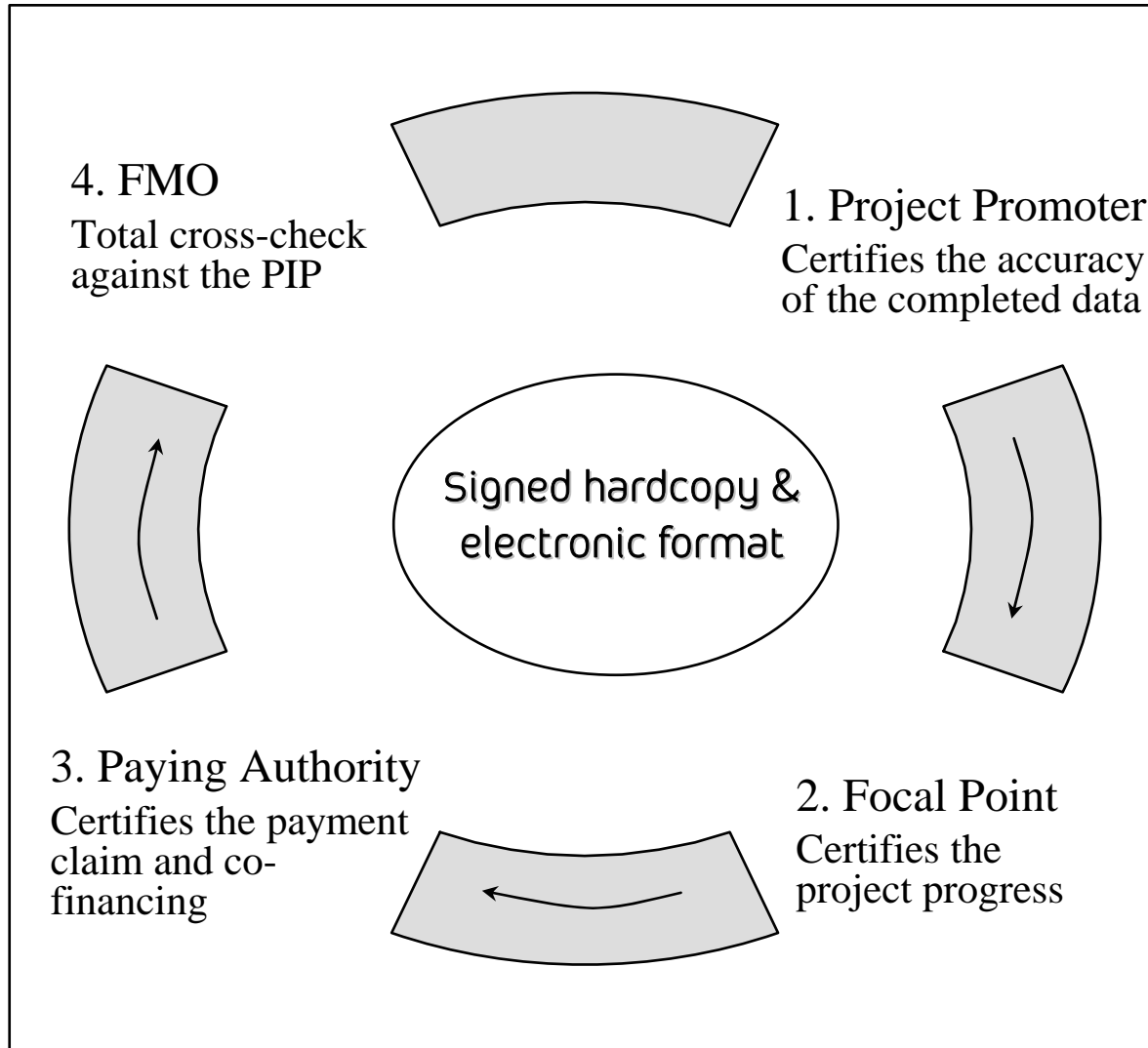


- Important part of the legal framework: annex II of the GA
- Representation of the project in a structured format
- Includes plan of the financial flow of the project
- Serves as project baseline for reporting
- Living document during the whole project life



- Serves as a payment claim for already incurred expenses
- Serves as a status report on project progress
- Paying Authority certifies payment claim
- Focal Point certifies project progress
- FMO makes disbursement based on approved PIR

PIR procedure





PIR procedure

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- At the beginning of the last month of each reporting period indicated in the PIP, the FMO generates a tailor-made PIR template for the project and sends it to the Focal Point
- The FMO will not generate and send a scheduled PIR if
 - Grant Agreement has not been signed
 - The PIR for the previous reporting period has not yet been received by the FMO
 - Previous PIR indicates that the project is already 100% complete
- The Focal Point forwards the PIR to the Promoter
- The Promoter fills out the PIR and submits both the electronic version and the signed hard copy to the Focal Point
- The Focal Point certifies project progress, and forwards both the electronic and signed hard copy to the Paying Authority
- The Paying Authority certifies the payment claim and co-financing, and submits both the electronic version and signed hard copy to the FMO
- The PIR imported to the FMO grant management system is cross checked against the PIP, and consecutive action is decided



Project amendment

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- Modification to the project may require a revised PIP according to article 5.1 of the Grant Agreement
- The Promoter submits a project amendment request through the Focal Point
- The Focal Point must approve the amendment request before submitting it to the FMO
- If changes are related to number of activities or estimated project duration, this information has to be communicated to the FMO
- The FMO Project Amendment Group (PAG) or Donors approve or reject the amendment
- If the amendment is approved, when appropriate the FMO issues a new PIP template containing actual figures to date and sends it to the Focal Point
- Revised PIP filled out by the Project Promoter shall be submitted to the FMO
- The updated PIP validated by the FMO will serve as new project baseline



Financial flow

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- Approved advance payments, PIRs and PCR's are put into a disbursement folder at the FMO
- A bank transfer order with a specification will be prepared and sent to the bank for execution
- A copy will be sent to the Paying Authority and Focal Point
- The Paying Authority must further disburse to the end-beneficiary within an agreed number of days
- Before the 15th of each month the Focal Point must notify FMC/NMFA of the transfers made in the previous month



Next steps

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- Signature of remaining Grant Agreements
- Signature of Implementation Contract between Focal Point and Project Promoter
- Fulfilment of pre-eligibility and pre-disbursement conditions
- Disbursement of approved advance payments
- Submission of first PIR



Q & A

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- Period of eligibility: from donor commitment date to 30 April 2011
- Public procurement: follow EU and national rules
- Advance and advance offset mechanism: set out in GA and PIP
- Management cost: threshold of 10%
- Co-financing: made available and paid in parallel with grant, certified by PA
- Deviations from plan: reported in PIR up to a certain threshold, formal project amendment above threshold
- Timing of PIRs: set out in PIP, in case of delay merger of reporting periods
- Exchange rate: prepopulated in PIR according to Disbursement Guidelines
- Partners: costs incurred by partner eligible if sufficient audit trail exists
- Supporting documents submitted with PIR: invoices or accounting documents of equivalent probative value, documentation on waste disposal

eea grants
iceland liechtenstein norway

Opportunity Solidarity Cooperation

norway grants